

TREASURER

The Treasurer for Allambie Netball club will be an executive committee position. This position works in association with the advice from the President and Vice Presidents. They will be a financial, associate or life member Allambie Netball Club inc

- To be responsible for all funds that may be established by Allambie netball club Inc.
- Maintain and be a signatory for the Allambie Netball club bank accounts.
- To keep a record of all assets and liabilities of Allambie netball club Inc.
- To keep all necessary books of account and produce these to the auditor.
- To receive all monies payable to Allambie netball club Inc. And issue receipts for same.
- To bank all moneys and pay all accounts passed for payment.
- To send accounts as required and provide current financial report at each committee meeting.
- To present a balance sheet to the AGM.
- To act as public officer for Allambie netball club Inc.
- Prepare an annual budget for submission to the ANC executive committee
- To ensure all committee members reimbursements are paid prior to AGM.
- To ensure all monies owing to MWN Inc. Is paid prior to game 14.
- Balance accounts for:
 - Registrations
 - Uniforms/Equipment
 - Affiliation fees
 - Fines
 - Financial status of all office bearers, coaches, managers, umpires.
- To liaise with the president on all matters arising with their duties between meetings.
- Ensure all committee members and non player coaches/managers are financial capitated members.
- Make available the ANC books for inspection at any reasonable time, free of charge, on request by any of its members.
- Be supportive of other committee members and help with social and general running of the club.